

# City of Strafford Board of Aldermen Agenda Request Form

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

Item requested to be placed on the agenda: \_\_\_\_\_

\_\_\_\_\_

Explanation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
**Signature**

Board meetings are the 1<sup>st</sup> and 3<sup>rd</sup> Mondays at 7:00 p.m. The deadline for requesting items to be on the agenda is the Thursday prior to a scheduled Board meeting. Requests need to be received at City Hall by noon. If your request requires research time to prepare a response to your request, your item will be on the agenda, however discussion of the topic may be postponed to another meeting by the Board.